

NOTICE OF ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN that the 63rd Annual General Meeting of the Company will be held on a fully virtual basis via online meeting platform at <https://meeting.boardroomlimited.my> (Domain Registration No. with MYNIC-D6A357657) provided by Boardroom Share Registrars Sdn Bhd on Thursday, 30 November 2023 at 10.00 a.m. for the following purposes:-

AGENDA

AS ORDINARY BUSINESS

- | | | |
|---|--|--|
| 1 | To receive the Audited Financial Statements for the financial year ended 30 June 2023 together with the Reports of the Directors and Auditors thereon. | (Please refer to Note C 1) |
| 2 | To re-elect the following Directors retiring pursuant to Articles 81 and 85 of the Company's Constitution:- <ul style="list-style-type: none"> i. Tan Sri Dato' Sri Mohamad Fuzi Bin Harun ii. Dato' Sri Dr Tiong Ik King iii. Mdm Tiong Choon iv. Tuan Haji Ikhwan Bin Zaidel | Ordinary Resolution 1
Ordinary Resolution 2
Ordinary Resolution 3
Ordinary Resolution 4 |
| 3 | To approve the payment of Directors' fees amounting to RM484,334 for the financial year ended 30 June 2023. | Ordinary Resolution 5 |
| 4 | To approve the payment of Directors' benefits not exceeding RM400,000 in aggregate during the period from 1 December 2023 until the next Annual General Meeting of the Company. | Ordinary Resolution 6 |
| 5 | To re-appoint Ernst & Young PLT as Auditors of the Company and to authorise the Directors to fix their remuneration. | Ordinary Resolution 7 |

AS SPECIAL BUSINESS

To consider and if thought fit, pass the following Ordinary Resolution:-

- | | | |
|---|--|-----------------------|
| 6 | <u>Proposed Renewal of the Existing Shareholder Mandate and Mandate for New Recurrent Related Party Transactions</u> | Ordinary Resolution 8 |
|---|--|-----------------------|

"THAT approval be and is hereby given to the Company and/or its subsidiary companies to enter into recurrent related party transactions of a revenue or trading nature as set out in Section 2.3 of the Circular to Shareholders dated 30 October 2023 with specific classes of Related Parties which are necessary for the day-to-day operations and in the ordinary course of business on terms not more favourable to the Related Parties than those generally available to the public and are not to the detriment of the minority shareholders of the Company;

AND THAT such mandate shall commence upon the passing of this resolution until:

- (i) the conclusion of the next Annual General Meeting ("AGM") of the Company at which time such authority will lapse, unless by an ordinary resolution passed at a general meeting of the Company, the authority of the Shareholder Mandate is renewed; or
- (ii) the expiration of the period within which the next AGM of the Company is required by laws to be held; or
- (iii) revoked or varied by an ordinary resolution passed by the shareholders in a general meeting,

whichever occurs first.

THAT the Directors of the Company be authorised to do all such acts and things (including executing all such documents as may be required) as they may consider expedient or necessary to give effect to the Shareholder Mandate."

- | | |
|---|---|
| 7 | To transact any other business of the Company of which due notice shall have been received. |
|---|---|

By Order of the Board

NGU UNG HUONG [SSM PC No.: 201908002438 (MAICSA 7010077)]
Company Secretary

Sibu, Sarawak
30 October 2023

NOTICE OF ANNUAL GENERAL MEETING

Notes:

(A) FULLY VIRTUAL AGM

The 63rd AGM of the Company will be conducted on a fully virtual basis through live streaming and remote voting via the online meeting platform at <https://meeting.boardroomlimited.my> using remote participation and electronic voting ("RPEV") facilities. SKY Corporate Services Sdn Bhd has been appointed as the Poll Administrator to facilitate the RPEV. The online meeting platform allows shareholders to attend and exercise their rights as a member to speak in the form of real time submission of typed texts and vote at the 63rd AGM remotely. Please refer to the Administrative Guide for details on registration to participate at our 63rd AGM and vote remotely.

(B) PROXY AND VOTING

1. In respect of deposited securities, only members whose names appear in the Record of Depositors on **23 November 2023** shall be entitled to attend the meeting or appoint proxy(ies) to attend, vote and speak on his/her behalf.
2. A member of the Company entitled to attend and vote at the meeting is also entitled to appoint not more than two (2) proxies to attend and vote in his/her stead. A proxy may but need not be a member of the Company. A proxy appointed to attend and vote at a meeting of the Company shall have the same right as the member to speak at the meeting.

Where a member is an authorised nominee as defined in accordance with the provisions of the Securities Industry (Central Depositories) Act, 1991, it may appoint at least one (1) proxy but not more than 2 proxies in respect of each Securities Account it holds with ordinary shares in the Company standing to the credit of the said Securities Account.

Where a member appoints 2 proxies, the appointment shall be invalid unless he specifies the proportions of his shareholdings to be represented by each proxy.

3. Where a member of the Company is an exempt authorised nominee who holds ordinary share in the Company for multiple beneficial owners in one securities account (omnibus account), there is no limit to the number of proxies which the exempt authorised nominee may appoint in respect of each omnibus account it holds.
4. The instrument appointing a proxy shall be signed by the appointor or by his attorney duly authorised in writing or if the appointor is a corporation, either under its common seal or under the hand of an officer or attorney of the corporation duly authorised.
5. The proxy form may be made in hard copy or by electronic means as follows:

(i) In hard copy form

The instrument appointing a proxy must be deposited at Boardroom Share Registrars Sdn Bhd, Ground Floor or 11th Floor, Menara Symphony, No.5, Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan not less than forty-eight (48) hours before the time for holding the meeting, ie latest by **Tuesday 28 November 2023 at 10.00 a.m.**

(ii) By electronic means

Alternatively, the instrument appointing a proxy can be deposited electronically (for individual shareholders only) through Boardroom Smart Investor Portal at <https://investor.boardroomlimited.com> or via email to bsr.helpdesk@boardroomlimited.com before the Proxy Form lodgement cut-off time as mentioned in 5(i) above.

6. Pursuant to Paragraph 8.29A(1) of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad, all resolutions set out in this Notice will be put to vote by poll.

NOTICE OF ANNUAL GENERAL MEETING

(C) EXPLANATORY NOTES ON ORDINARY/SPECIAL BUSINESS

1. Audited Financial Statements

Agenda 1 on the Audited Financial Statements (“AFS”) is for the purpose of presenting the AFS to the shareholders in accordance with Section 340(1)(a) of the Companies Act, 2016 and does not require shareholders’ approval.

2. Re-election of Directors

Ordinary Resolutions No. 1 , 2 and 3

Article 81 of the Constitution states that one-third of the Directors shall retire from office and an election of directors shall take place. Each director shall retire from office once at least in every three years but shall be eligible for re-election.

Tan Sri Dato’ Sri Mohamad Fuzi Bin Harun, Dato’ Sri Dr Tiong Ik King and Mdm Tiong Choon are retiring pursuant to Article 81 and being eligible, have offered themselves for re-election at the 63rd AGM.

Ordinary Resolution No. 4

Tuan Haji Ikhwan Bin Zaidel was appointed to the Board on 1 March 2023.

Article 85 of the Constitution provides that newly appointed Directors shall retire from office at the next AGM subsequent to their appointments.

Tuan Haji Ikhwan Bin Zaidel is retiring pursuant to Article 85 and being eligible, has offered himself for re-election at the 63rd AGM.

The Board had, through the Nomination Committee (“NC”), considered the performance of the retiring Directors as well as “fit and proper” assessment on them, and concluded that they had effectively discharged their roles as Directors and were able to act in the best interest of the Company. The Board endorsed the NC’s recommendation on the re-election of the retiring Directors.

The profiles of the retiring Directors are set out in the Company’s 2023 Annual Report.

3. Directors’ Fees and Benefits

Ordinary Resolutions No. 5 and 6

The Company pays fees and benefits to the Non-Executive Directors. The Executive Directors do not receive fees and benefits as Directors but they are remunerated with salaries, bonuses and other emoluments by virtue of their contract of service which do not require approval by the shareholders.

The Company is therefore seeking shareholders’ approval on fees and benefits payable to the Non-Executive Directors under the proposed Ordinary Resolutions No. 5 and 6 respectively. The directors’ benefits comprise meeting allowance payable as and when incurred and fixed allowances payable monthly.

4. Proposed Shareholder Mandate for the Recurrent Related Party Transactions (“RRPT”)

Ordinary Resolution No. 8

Please refer to the Circular to Shareholders dated 30 October 2023 for information on the Ordinary Resolution No. 8 for the Proposed Shareholder Mandate on RRPT.

NOTICE OF ANNUAL GENERAL MEETING

STATEMENT ACCOMPANYING NOTICE OF THE 63RD AGM

(pursuant to Paragraph 8.27(2) of the Main Market Listing Requirement of Bursa Malaysia Securities Berhad)

Details of Individuals who are standing for election as Directors

No individual is standing for election as Directors at the 63rd AGM.

PERSONAL DATA PRIVACY:

By submitting an instrument appointing a proxy(ies) and/or representative(s) to participate and vote at the 63rd AGM and/or any adjournment thereof, a shareholder of the Company:

- (i) consents to the collection, use and disclosure of the shareholder's personal data by the Company (or its agents) for the purpose of the processing and administration by the Company (or its agents) of proxies and representatives appointed for the 63rd AGM (including any adjournment thereof), and the preparation and compilation of the attendance lists and other documents relating to the 63rd AGM (including any adjournment thereof), and in order for the Company (or its agents) to comply with any applicable laws, listing requirements, regulations and/or guidelines (collectively, the "Purposes");
- (ii) warrants that where the shareholder discloses the personal data of the shareholder's proxy(ies) and/or representative(s) to the Company (or its agents), the shareholder has obtained the prior consent of such proxy(ies) and/or representative(s) for the collection, use and disclosure by the Company (or its agents) of the personal data of such proxy(ies) and/or representative(s) for the Purposes; and
- (iii) agrees that the shareholder will indemnify the Company in respect of any penalties, liabilities, claims, demands, losses and damages as a result of the shareholder's breach of warranty.

PROXY FORM

*I/We _____ NRIC/ Passport/ Company No. _____
(Full name in block and as per NRIC / Passport)

Tel/Hp No. _____ of _____

being a member of Jaya Tiasa Holdings Berhad, hereby appoint:-

Full Name (in Block)	NRIC/ Passport No./ Company No.	Proportion of Shareholdings	
		No. of Shares	%
Mobile No.	Email Address		

and / or failing him

Full Name (in Block)	NRIC/ Passport No./ Company No.	Proportion of Shareholdings	
		No. of Shares	%
Mobile No.	Email Address		

or failing him, the Chairman of the meeting as my/our proxy/proxies to vote for me/us and on my/our behalf at the 63rd Annual General Meeting of the Company to be held on a fully virtual basis via online meeting platform at <https://meeting.boardroomlimited.my> (Domain Registration No. with MYNIC-D6A357657) provided by Boardroom Share Registrars Sdn Bhd on Thursday, 30 November 2023 at 10.00 a.m. and at any adjournment thereof.

My/our proxy is to vote as indicated below. If there is no specific indication given as to voting, the proxy will vote or abstain at his discretion.

		First Proxy "A"		Second Proxy "B"	
Ordinary Resolutions		For	Against	For	Against
1.	Re-election of Tan Sri Dato' Sri Mohamad Fuzi Bin Harun as Director.				
2.	Re-election of Dato' Sri Dr Tiong Ik King as Director.				
3.	Re-election of Mdm Tiong Choon as Director.				
4.	Re-election of Tuan Haji Ikhwan Bin Zaidel as Director.				
5.	Approval of payment of Directors' Fees.				
6.	Approval of payment of Directors' Benefits.				
7.	Re-appointment of Auditors.				
8.	Proposed Shareholder Mandate for the Recurrent Related Party Transactions.				

Dated this _____ day of _____ 2023 No. of Shares held : _____

Signature of Shareholder/Common Seal CDS Account No. : _____

Notes:

- In respect of deposited securities, only members whose names appear in the Record of Depositors on **23 November 2023** shall be entitled to attend the meeting or appoint proxy(ies) to attend, vote and speak on his/her behalf.
- A member of the Company entitled to attend and vote at the meeting is also entitled to appoint not more than two (2) proxies to attend and vote in his/her stead. A proxy may but need not be a member of the Company. A proxy appointed to attend and vote at a meeting of the Company shall have the same right as the member to speak at the meeting.
Where a member is an authorised nominee as defined in accordance with the provisions of the Securities Industry (Central Depositories) Act, 1991, it may appoint at least one (1) proxy but not more than 2 proxies in respect of each Securities Account it holds with ordinary shares in the Company standing to the credit of the said Securities Account. Where a member appoints 2 proxies, the appointment shall be invalid unless he specifies the proportions of his shareholdings to be represented by each proxy.
- Where a member of the Company is an exempt authorised nominee who holds ordinary share in the Company for multiple beneficial owners in one securities account (omnibus account), there is no limit to the number of proxies which the exempt authorised nominee may appoint in respect of each omnibus account it holds.
- The instrument appointing a proxy shall be signed by the appointor or by his attorney duly authorised in writing or if the appointor is a corporation, either under its common seal or under the hand of an officer or attorney of the corporation duly authorised.
- The proxy form may be made in hard copy or by electronic means as follows:
 - In hard copy form**
The instrument appointing a proxy must be deposited at Boardroom Share Registrars Sdn Bhd, Ground Floor or 11th Floor, Menara Symphony, No.5, Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan not less than forty-eight (48) hours before the time for holding the meeting, ie latest by Tuesday 28 November 2023 at 10.00 a.m.
 - By electronic means**
Alternatively, the instrument appointing a proxy can be deposited electronically (for individual shareholders only) through the Share Registrar's website, Boardroom Smart Investor Online Portal at <https://investor.boardroomlimited.com> or via email to bsr.helpdesk@boardroomlimited.com before the Proxy Form lodgement cut-off time as mentioned in 5(i) above.
- Pursuant to Paragraph 8.29A(1) of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad, all resolutions set out in this Notice will be put to vote by poll.





JAYA TIASA HOLDINGS BERHAD

Registration No: 196001000095 (3751-V)

Incorporated in Malaysia

ADMINISTRATIVE GUIDE

Meeting : **63RD ANNUAL GENERAL MEETING (FULLY VIRTUAL)**

Day, Date and Time : Thursday, 30 November 2023 at 10.00 a.m.

Online Meeting Platform : <https://meeting.boardroomlimited.my>
(Domain Registration No. with MYNIC - D6A357657)
Provided by Boardroom Share Registrars Sdn Bhd

FULLY VIRTUAL AGM

The 63rd Annual General Meeting ("AGM") of the Company will be held on a fully virtual basis through live streaming and remote voting via online meeting platform at <https://meeting.boardroomlimited.my> using Remote Participation and Electronic Voting ("RPEV") facilities. With the online meeting platform, shareholders may exercise their rights as a member to participate (including to pose questions to the Board and/or Management of the Company) and vote at the AGM remotely.

SUBMISSION OF QUESTIONS

(a) Prior to the 63rd AGM

Shareholders may submit questions in relation to the agenda items via Boardroom Share Registrars Sdn Bhd (Boardroom)'s website at <https://investor.boardroomlimited.com> commencing from 30 October 2023 and in any event not later than 28 November 2023 at 10.00 a.m.

(b) During the 63rd AGM

Shareholders may pose questions via real time submission of typed texts at the Online Meeting Platform at any time during the 63rd AGM. The Messaging window facility will open concurrently with the Online Meeting Platform one (1) hour before the scheduled commencement of the AGM from 9.00 a.m. on Thursday, 30 November 2023.


SHAREHOLDERS ENTITLED TO PARTICIPATE AND VOTE



Only shareholders whose names appear in the Record of Depositors and Register of Members as at **23 November 2023** shall be eligible to participate and vote at the AGM or appoint proxy to participate and vote on his or her behalf via the RPEV facilities.

A shareholder entitled to attend and/or vote at the AGM may appoint the Chairman of the Meeting as his/her proxy to attend and vote in his/her stead and indicate his/her voting instruction in the Proxy Form /e-Proxy Form.

PROCEDURE TO REGISTER, PARTICIPATE and VOTE

Procedure		Action
Before the Meeting		
1	<p>Register/Sign-up as Online User with Boardroom Smart Investor Portal</p> <p>(For first time registration only)</p>	<p><i>[Note: If you have already signed up with Boardroom Smart Investor Portal, you are not required to register. You may proceed to Step 2.]</i></p> <ol style="list-style-type: none"> Access Boardroom Smart Investor Portal (“BSIP”) website at https://investor.boardroomlimited.com. Click “Register” to sign up as a user. Complete registration with all required information. Upload and attached your MyKad front and back image. Click “Register”. You will receive an email from BSIP Online for email address verification. Click on “Verify Email Address” from the email received to continue with the registration. Once your email address is verified, you will be re-directed to BSIP Online for verification of mobile number. Click on “Request OTP Code” and an OTP code will be sent to the registered mobile number. You will need to enter the OTP Code and click “Enter” to complete the process. Once your mobile number is verified, registration of your new BSIP account will be pending for final verification. An email will be sent to you to inform the approval of your BSIP account within one (1) business day.
2	Submit Request for Remote Participation	<p>Registration for remote access will be opened on 30 October 2023. Shareholders are encouraged to register at least 48 hours before the commencement of the AGM to avoid any delay in Registration.</p> <p>2.1 Individual Members</p> <ol style="list-style-type: none"> Login to BSIP website at https://investor.boardroomlimited.com using your user ID and password from Step 1 above. Click “Meeting Event” and select from the list of companies “JAYA TIASA HOLDINGS BERHAD (63RD) ANNUAL GENERAL MEETING” and click Enter. Click “Register for RPEV”. Read and accept the General Terms and Conditions. Enter your CDS account number and click “Submit” to complete your request. <p>2.2 Appointment of proxy by individual member</p> <ol style="list-style-type: none"> Log in to https://investor.boardroomlimited.com using your user ID and password from Step 1 above. Select JAYA TIASA HOLDINGS BERHAD (63RD) ANNUAL GENERAL MEETING from the list of Meeting Event and click “Enter”. Click “Submit eProxy Form”. Read and accept the General Terms and Conditions. Enter your CDS Account Number and number of securities held. Insert your proxy details.

Procedure		Action
Before the Meeting (Cont'd)		
2	Submit Request for Remote Participation (Cont'd)	<p>2.2 Appointment of proxy by individual member (Cont'd)</p> <p>(g) Indicate your voting instructions (FOR OR AGAINST), otherwise your proxy will decide your vote.</p> <p>(h) Review and confirm your proxy appointment.</p> <p>(i) Click “Submit”.</p> <p>(j) Download or print the eProxy Form acknowledgment.</p> <p>2.3 Corporate Shareholders, Authorised Nominee and Exempt Authorised Nominee</p> <p>(a) Write in to bsr.helpdesk@boardroomlimited.com by providing the name of Member, CDS account number accompanied with the Certificate of Appointment of Corporate Representative or Proxy Form (as the case may be) to submit the request.</p> <p>(b) Please provide a copy of corporate representative's or proxy holder's MyKad/Identification Card (front and back) or Passport as well as his/her email address.</p> <p>2.4 Email Notification</p> <p>(a) An email notification will be sent by Boardroom to notify that request for remote participation has been received for system verification.</p> <p>(b) Upon system verification against the General Meeting Record of Depositor as of 23 November 2023, you will receive an email from Boardroom on 29 November 2023 either approving or rejecting your registration for remote participation.</p> <p>(c) If your registration is approved, you will also receive your remote access user ID and password as well as User Guide along with the email from Boardroom.</p>
On the day of the 63rd AGM		
3.1	Login to Meeting Platform	<p>(a) The Meeting Platform will be open for login one (1) hour before the commencement of the AGM.</p> <p>(b) The Meeting Platform can be accessed via one of the following:</p> <ul style="list-style-type: none"> • Scan the QR Code provided in the User Guide; or • Navigate to the website at https://meeting.boardroomlimited.my <p>(c) Insert the Meeting ID No. and sign in with the user ID and password provided to you via the email notification in Step 2.4(c) above.</p>
3.2	Participate	<p><i>[Note: Please follow the User Guide provided in the email notification to view the live webcast, submit questions and vote. Questions submitted online will be moderated to avoid repetition]</i></p> <p>(a) If you would like to view the live webcast, select the  broadcast icon.</p>

Procedure		Action
On the day of the 63rd AGM (Cont'd)		
3.2	Participate (Cont'd)	(b) If you would like to ask a question during the AGM, select the  messaging icon. (c) Type your message within the chat box and once completed, click the send button.
3.3	Voting	(a) Once polling has been opened, the polling icon  will appear with the resolutions and your voting choices until the Chairman declares the end of the voting session. (b) To vote, select your voting direction from the options provided. A confirmation message will appear to indicate that your vote has been received. (c) To change your vote, re-select your voting preference. (d) If you wish to cancel your vote, please press "Cancel" .
3.4	End of Participation	Upon the announcement by the Chairman on the closure of the AGM, the live webcast will end.

VOTING PROCEDURE – POLL VOTING

Pursuant to Paragraph 8.29A of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad, voting at the AGM will be conducted by poll. The Company has appointed Boardroom Share Registrars Sdn. Bhd. as the poll administrator to conduct the poll by way of electronic voting ("e-Voting") and SKY Corporate Services Sdn. Bhd. as the independent scrutineers to verify the poll results.

During the AGM, the Chairman will invite the poll administrator to brief on the e-Voting housekeeping rules. Please note that the voting session will only commence as soon as the Chairman calls for the poll to be opened and until such time when the Chairman announces the closure of the poll.

The Scrutineers will verify the poll results upon closing of the poll session and the results announced thereafter. The Chairman will announce and declare whether the resolutions put to vote were successfully carried or not.

Quality of Connectivity

The quality of the connectivity to the Virtual Meeting Platform for the live webcast and remote online voting is highly dependent on the bandwidth and the stability of the internet connectivity available at the location of the remote users. Kindly ensure that you are connected to the internet at all times in order to participate and vote when the virtual AGM has commenced. Therefore, it is your responsibility to ensure that connectivity for the duration of the meeting is maintained.

PROXY

- (1) Shareholders are encouraged to go online, participate, and vote at the AGM using RPEV facilities. If you are unable to join the virtual AGM, you are encouraged to appoint a proxy or the Chairman of the Meeting to attend and vote on your behalf.
- (2) If you wish to attend the virtual AGM yourself, please do not submit any Proxy Form. You will

not be allowed to attend the virtual AGM together with a proxy appointed by you.

- (3) The Proxy Form can be deposited with the Share Registrars, Boardroom Share Registrars Sdn. Bhd. at 11th Floor, Menara Symphony, No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan, Malaysia or electronically (for individual shareholders only) through BSIP, not later than forty-eight (48) hours before the Meeting, i.e. no later than 28 November 2023 at 10.00 a.m. Kindly refer to Step 2 – Registration Procedure above to login and deposit Proxy Form electronically.

REVOCATION OF PROXY

If you have submitted your Proxy Form(s) and subsequently decide to appoint another person or wish to participate in the fully virtual AGM by yourself, please write to bsr.helpdesk@boardroomlimited.com to revoke the earlier appointed proxy 48 hours before the meeting. On revocation, your proxy(ies) will not be allowed to participate in the Meeting. In such event, you should advise your proxy(ies) accordingly.

AGM DOCUMENTS

The following AGM documents are available for viewing and downloading on the Company's website at www.jayatiasa.net.

1. Notice of the 63rd AGM, Proxy Form and Administrative Guide;
2. Annual Report 2023;
3. Circular to Shareholders on Recurrent Related Party Transactions.

NO RECORDING OR PHOTOGRAPHY

No recording or photography of the AGM unless with prior written consent of the Company.

NO VOUCHERS AND DOOR GIFTS

There will be no distribution of vouchers or door gifts to shareholders/proxies participating at the AGM.

ENQUIRIES

If you have any queries prior to the meeting, please contact the following during office hours:

Boardroom Share Registrars Sdn. Bhd.

General Line : +603-7890 4700
Fax Number : +603-7890 4670
Email Address : bsr.helpdesk@boardroomlimited.com

Jaya Tiasa Holdings Berhad

General Line : +6084-213255
Fax Number : +6084-213855
Email Address : cosec@jayatiasa.net